


















# Launch Checklist – ISIP ASSESS

Use this checklist to launch Amira ISIP Assess in your classroom.

Task to Complete (✓ as You Go)		
<input type="checkbox"/>	<p><b>Complete the Amira ISIP Assess training.</b></p> <p>Attend a live webinar or complete the self-paced Amira Academy course.</p>	<p> <a href="#">Amira Academy</a></p>
<input type="checkbox"/>	<p><b>Prepare your devices.</b></p> <p>Set up all classroom devices and verify they meet technical requirements.</p>	<p> <a href="#">Troubleshooting Tips</a></p>
<input type="checkbox"/>	<p><b>Introduce Amira to students &amp; families.</b></p> <p>Use the decks &amp; videos to introduce students to Amira. Send home the introduction letter and notify families of the assessment schedule.</p>	<p> <a href="#">Introducing Amira</a></p> <p> <a href="#">Family Letter</a></p>
<input type="checkbox"/>	<p><b>Configure &amp; assign the assessment.</b></p> <p>Adjust student settings before the window opens and assign the assessment (or verify the start date if your district sets the windows).</p>	<p> <a href="#">How to: Assessment Settings</a></p> <p> <a href="#">Assign an Assessment</a></p>
<input type="checkbox"/>	<p><b>Track assessment completion &amp; review the results.</b></p> <p>Monitor assessment completion via the ISIP Assess Status widget and review student results.</p>	<p> <a href="#">View Assessment Completion</a></p>

# Launch Checklist – TUTOR & INSTRUCT

Use this checklist to launch Amira Tutor and/or Instruct in your classroom.

Task to Complete (✓ as You Go)		
<input type="checkbox"/>	<p><b>Complete your Amira training.</b></p> <p>Attend a live webinar or complete the self-paced Amira Academy course for Amira <b>Tutor</b> and/or <b>Instruct</b>.</p>	<p> <a href="#">Amira Academy</a></p>
<input type="checkbox"/>	<p><b>Prepare your devices &amp; build your tech plan.</b></p> <p>Set up devices, build a tech plan, and personalize <b>Tutor</b> settings for each student (if applicable).</p>	<p> <a href="#">Tech &amp; Troubleshooting</a></p> <p> <a href="#">How to: Tutor Settings</a></p>
<input type="checkbox"/>	<p><b>Schedule usage and set goals.</b></p> <p>Determine how Amira fits into your daily schedule and set weekly goals. Display trackers and posters to motivate students.</p>	<p> <a href="#">Sample Schedules</a></p> <p> <a href="#">Classroom Resources</a></p>
<input type="checkbox"/>	<p><b>Introduce Amira to students &amp; families.</b></p> <p>Use the decks &amp; videos to introduce students to Amira, send home family letters, and provide practice opportunities (prior to assessment) if using <b>Tutor</b>.</p>	<p> <a href="#">Introducing Amira</a></p> <p> <a href="#">Family Letter</a></p>
<input type="checkbox"/>	<p><b>Monitor usage &amp; celebrate growth.</b></p> <p>Use reports and trackers to encourage practice and recognize progress. If using the <b>Instruct</b> Core Coherence + AI Lesson Planner Pathway (district-enabled), check weekly assignments in the AI Lesson Planner.</p>	<p> <a href="#">How to: Track Usage</a></p> <p> <a href="#">Celebration Resources</a></p> <p> <a href="#">How to: AI Lesson Planner</a></p>