

Administrator Dashboard

Configurations & Reporting Guide

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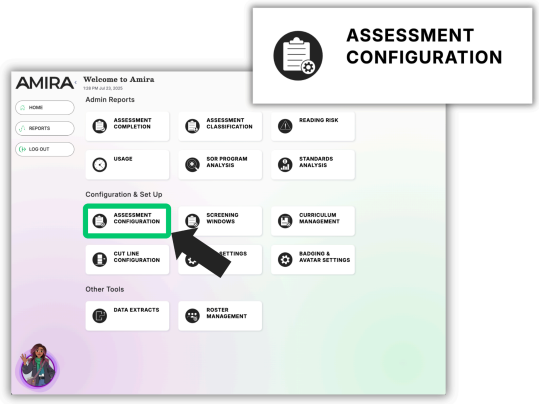
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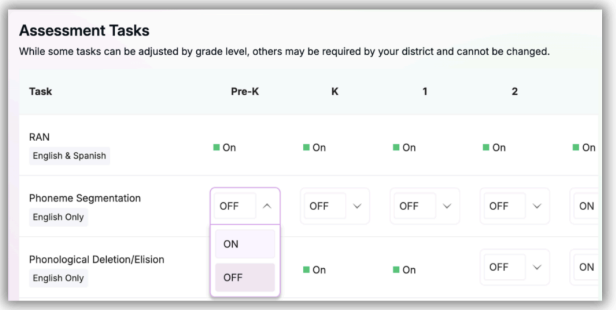
How To: Configure Assessments

Amira ISIP Assess

The **Assessment Configuration** tile in the Admin Dashboard lets administrators customize the Amira ISIP Assessment to align with district goals, state requirements, and student needs. Admins can select a predefined configuration or adjust tasks by grade level, including options for the Rapid Automatized Naming (RAN) task and language preferences.

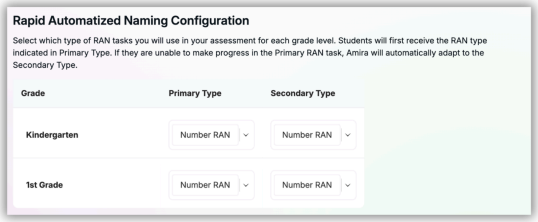
View a **step-by-step walkthrough**.





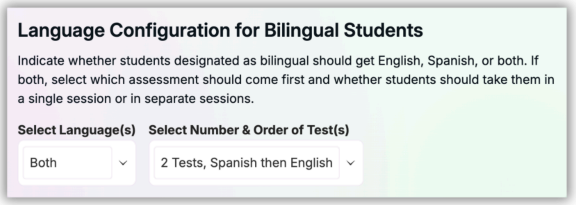
Assessment Tasks

Use the District Default dropdown to select the required tasks for your district's assessment configuration. If your state-specific option isn't available, choose Amira Standard. View required tasks by grade and use dropdowns to toggle additional tasks on or off.



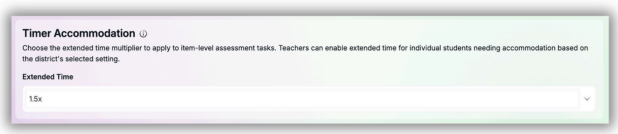
RAN Configuration

Select the RAN task type. Students will begin with the Primary Type, and if they struggle to make progress, Amira will automatically adapt to the Secondary Type.



Language Configuration

Indicate whether students designated as bilingual should receive the assessment in English, Spanish, or both. If both, select the number and order of tests.



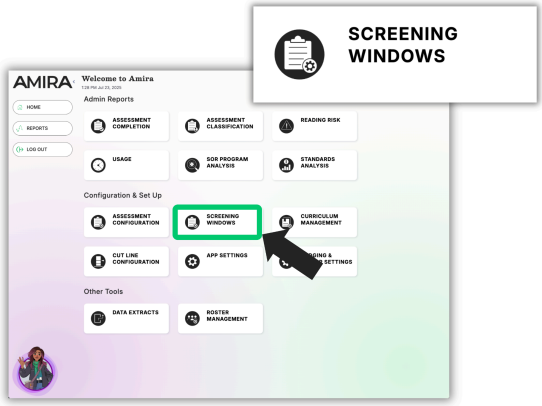
Timer Accommodation

Choose the extended time multiplier to apply to item-level assessment tasks. Teachers can enable extended time for students in Settings.

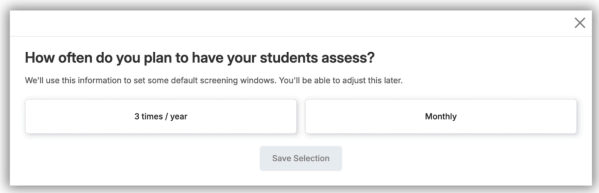
How To: Set Screening Windows

Amira ISIP Assess

The **Screening Windows** tile in the Admin Dashboard allows administrators to set and manage when students will complete their Amira ISIP Assessments throughout the year. Admins can choose between a three-times-per-year or monthly assessment schedule, then customize screening windows by school, grade level, assessment type, and language. This flexible setup supports both Benchmark and Progress Monitoring assessments, helping districts align testing windows with their instructional goals and timelines.

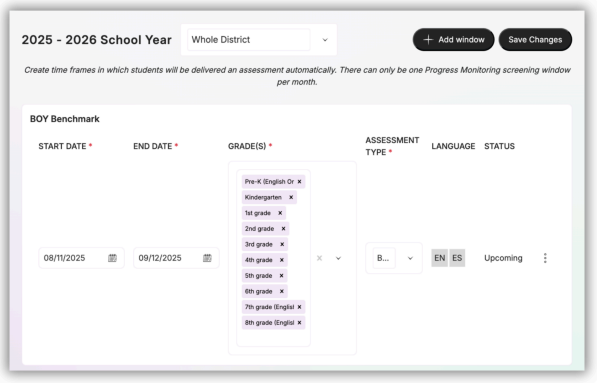


View a **step-by-step walkthrough**.



Set Cadence

Indicate if your students will assess 3 times per year or monthly. Your choice will help set up default screening windows, though you will be able to add or remove as many windows as you would like in the next step.



Assessment Windows

Use the dropdown menu to set assessment windows for the whole district or for each school.

Select a start date, end date, grade levels, and assessment type (Benchmark or Progress Monitor).

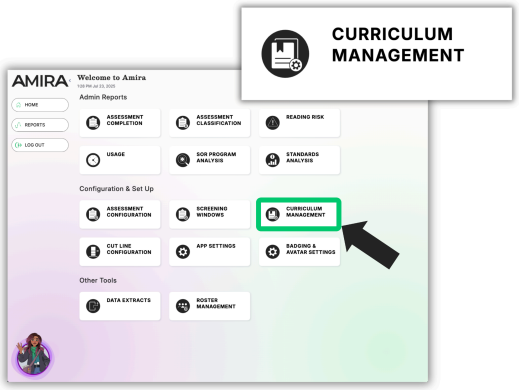
The Language column will show if students will be assessed in English, Spanish, or both. To make adjustments, use the Assessment Configuration tile. Teachers must also adjust Assessment Settings before an assessment window opens for students to receive the assessment in both languages.

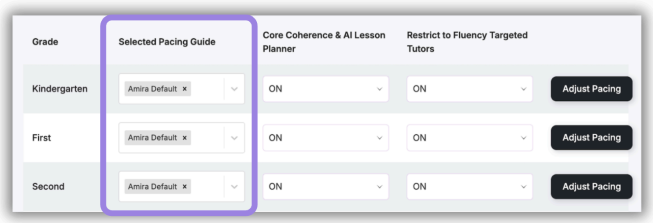
How To: Manage Curriculum

Amira Instruct

The **Curriculum Management** tile lets administrators select and customize grade-level curricula to align with district goals. They can enable micro-lessons and AI Lesson Planner access, assign aligned text sets, restrict fluency targeted tutor stories, and adjust pacing, lesson order, and dates within the scope and sequence.

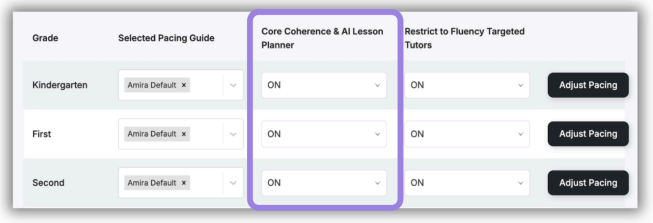
View a **step-by-step walkthrough**.





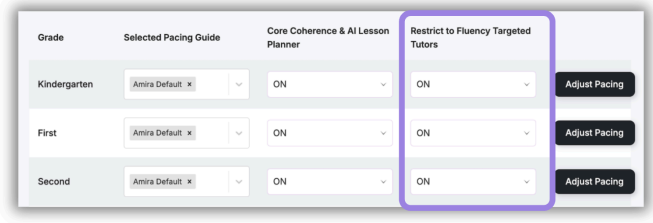
Select Pacing Guide

Select the curriculum used in each grade level.



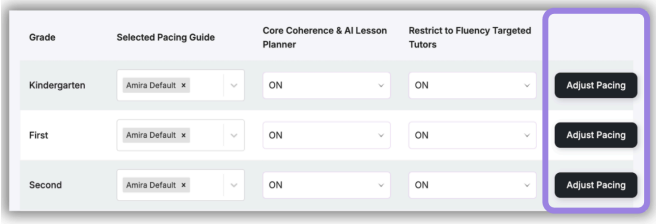
Core Coherence & AI Lesson Planner

Turn on or off by grade level to provide access to assigned micro-lessons and the AI Lesson Planner.



Restrict to Fluency Targeted Tutors

Turn on or off by grade level to filter out Targeted Tutors focused on Background Knowledge & Structures and Reasoning, allowing only Fluency-focused tutors that use more accessible texts for early and below-grade-level readers.



Adjust Pacing

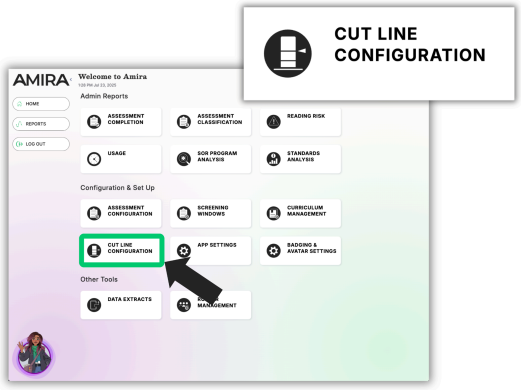
Make changes to the curriculum scope & sequence and lessons for each grade level.

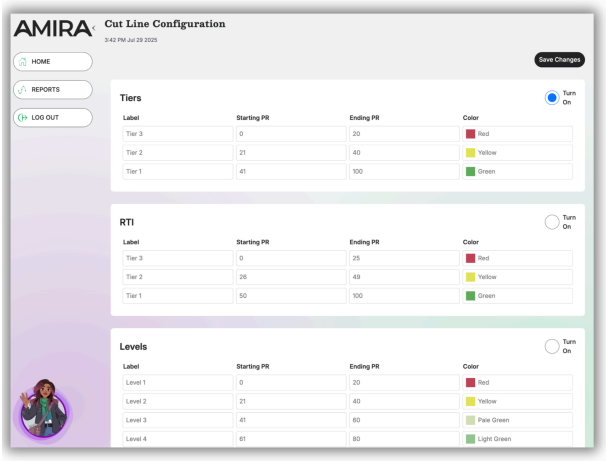
How To: Set Cut Lines

Amira ISIP Assess, Amira Instruct, Amira Tutor

The **Cut Line Configurations** tile allows administrators to define district thresholds for proficiency levels on teacher and administrator reports.

View a **step-by-step walkthrough**.





Select Cut Lines

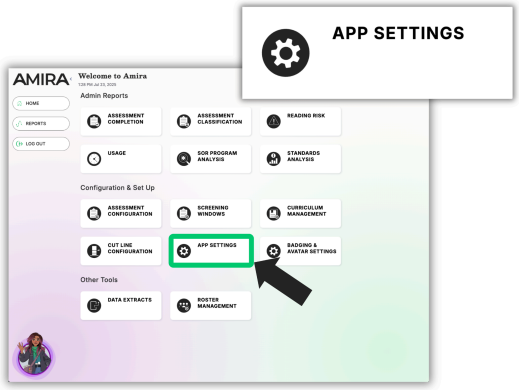
Choose the cut lines that align best with your district's model by considering the number of tiers or levels, the desired starting and ending Percentile Ranks (PR), and the color bands you want displayed in your reports.

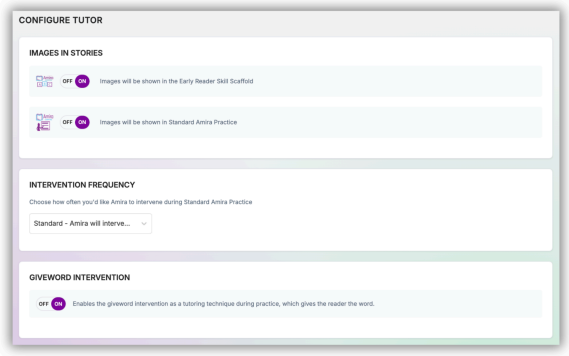
How To: Adjust App Settings

Amira ISIP Assess, Amira Instruct, Amira Tutor

The **App Settings** tile allows administrators to adjust key settings related to Amira Tutor, Amira Instruct, and reporting features to align with district instructional goals and preferences.

View a **step-by-step walkthrough**.





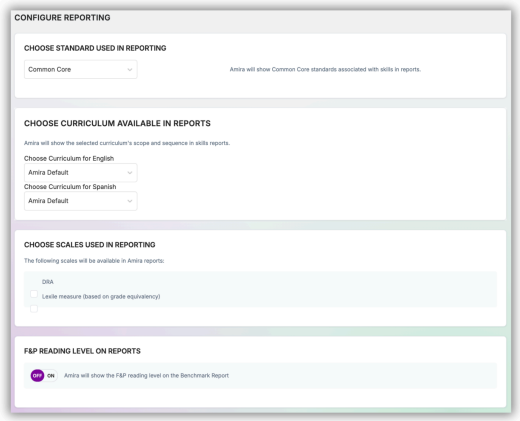
Configure Tutor

Customize Amira Tutor by turning story images on or off, setting how often Amira intervenes during reading (High, Standard, or Low), and enabling the Giveword intervention, which provides students with the correct word when needed.



Configure Instruct

Enable or disable the Individual Learning Pathway, which provides students with a set learning path of instructional lessons.



Configure Reporting

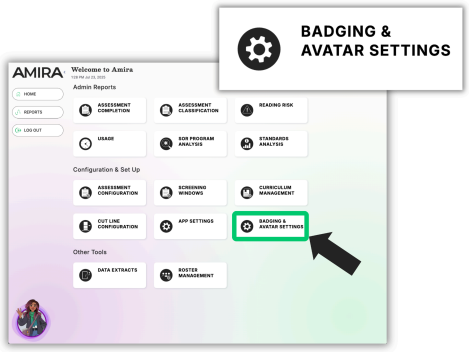
Customize reporting by selecting your state standards and curriculum (or default options if not listed), enabling DRA, Lexile, or F&P reading levels for ORF passages on reports, and allowing teachers to mark self-corrections, skips, and errors during review.

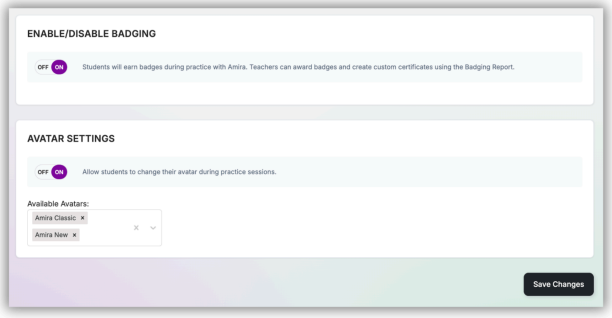
How To: Adjust Badging & Avatar Settings

Amira ISIP Assess, Amira Instruct, Amira Tutor

The **Badging & Avatar Settings** tile allows administrators to enable or disable student badges during Amira Tutor sessions and manage avatar customization options. Admins can choose which avatars are available and whether students can change them.

View a **step-by-step walkthrough**.





Badging

Enable badging to allow students to earn badges during reading practice with Amira Tutor.



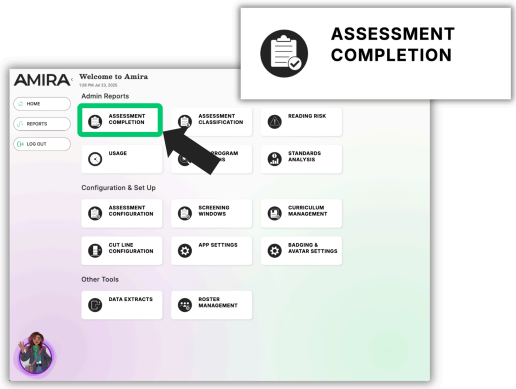
Avatar Settings

Enable Avatar Settings to allow students to change their Amira avatar. Students may select between Amira Classic and Amira New.

How To: Track Assessment Completion

The **Assessment Completion Report** provides administrators with a clear overview of student assessment status. By tracking the status of Benchmark and Progress Monitoring Assessments across different time periods, this report helps educators quickly identify which students have completed their required assessments and who still needs to be assessed or reassessed. This report updates daily. ***Updates overnight.***

View a **step-by-step walkthrough**.

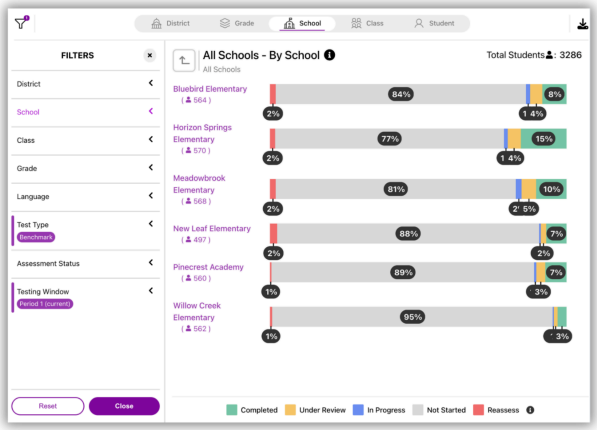




View Selection

View assessment completion across the district, by grade level, by schools, by class, and by individual students.

Double-click the graph on any page to drill down into the report.

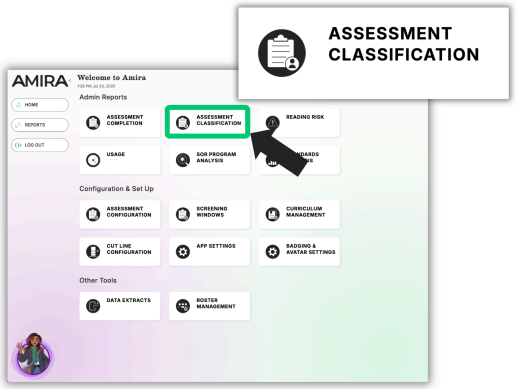


Filter Selection

Select filters by district, school, class, grade level, language, test type, assessment status, and testing window to more quickly drill down to the specific data set needed.

How To: Track Assessment Results

The **Assessment Classification Report** offers a comprehensive view of student performance across achievement tiers. The report includes flexible tiering options and allows administrators to select from multiple measures, such as ARM (overall reading mastery) and domain subscores. Educators can easily review classification outcomes from Benchmark and Progress Monitoring Assessments and at the district, school, and class levels, pinpoint areas for improvement, and analyze assessment results to support instruction and intervention. ***Updates over the weekend.***



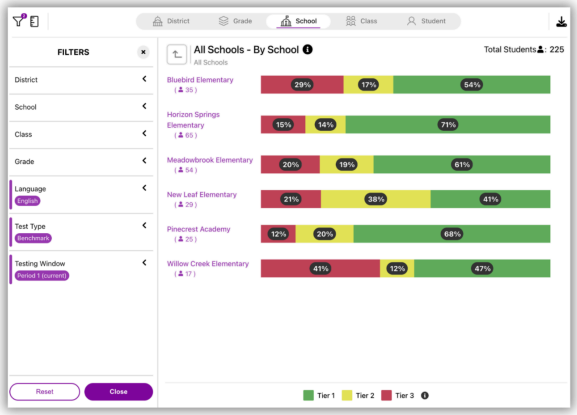
View a [step-by-step walkthrough](#).



View Selection

View assessment classification across the district, by grade level, by schools, by class, and by individual students.

Double-click the graph on any page to drill down into the report.



Filter Selection

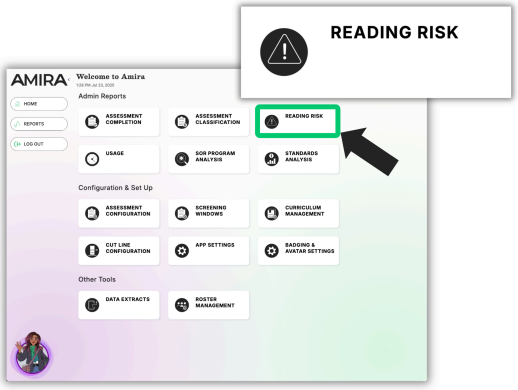
Select filters by district, school, class, grade level, language, test type, and testing window to more quickly drill down to the specific data set needed.

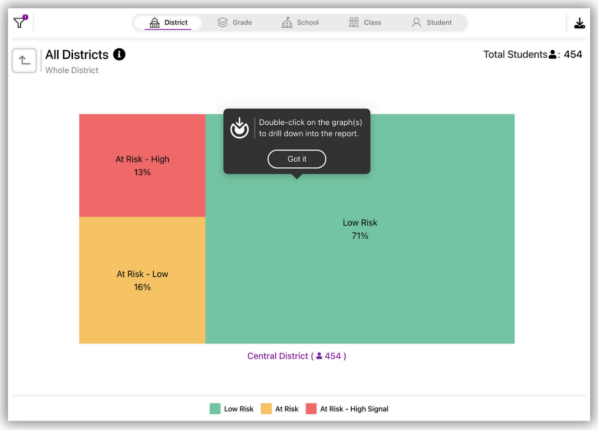
Adjust metrics to view different cut lines or subscore types.

How To: Track Reading Risk

The **Reading Risk Report** provides administrators with a district-wide overview of students' reading risk levels, helping to identify those who may be at risk for reading difficulty including dyslexia. The report equips school leaders with key data to assess students' need for early intervention, further testing, and additional support for at-risk readers. ***Updates over the weekend.***

View a **step-by-step walkthrough**.

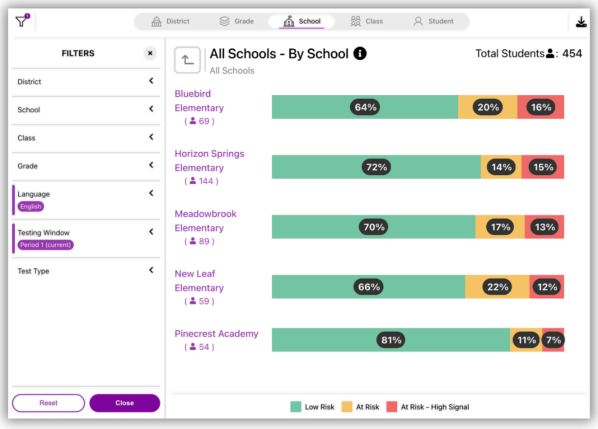




View Selection

View dyslexia risk across the district, by grade level, by schools, by class, and by individual students.

Double-click the graph on any page to drill down into the report.

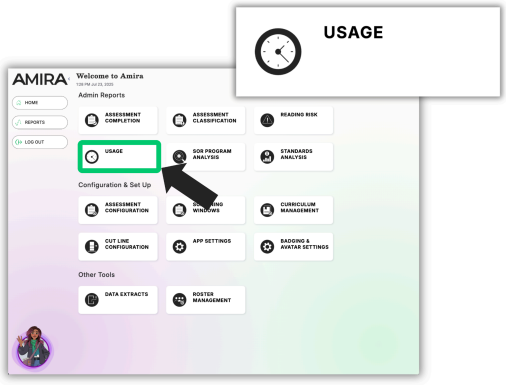


Filter Selection

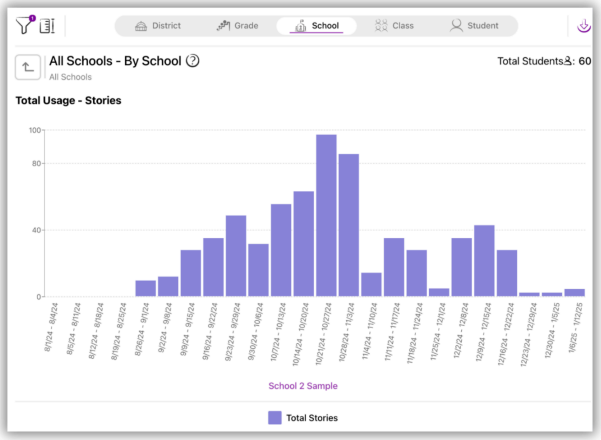
Select filters by district, school, class, grade level, language, test type, and testing window to more quickly drill down to the specific data set needed.

How To: Track Reading Usage

The **Usage Report** provides administrators with a snapshot of students' weekly engagement with Amira, tracking progress towards recommended usage goals. Research shows that students who complete at least three 10-minute sessions per week with Amira Tutor experience optimal reading growth. This report captures these key metrics, displaying the percentage of students meeting target usage along with total usage data to help administrators monitor implementation effectiveness. This report updates daily. ***Updates overnight.***



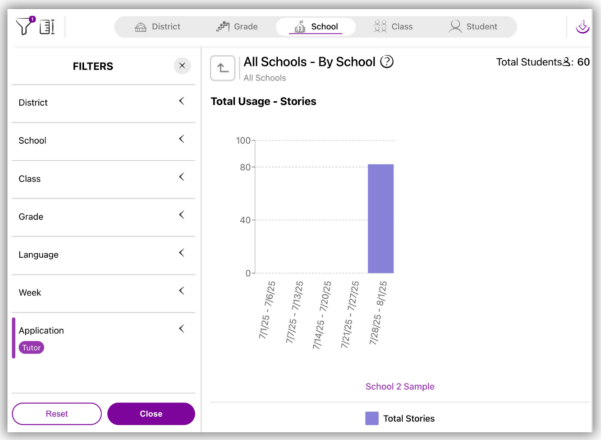
View a [step-by-step walkthrough](#).



View Selection

View usage across the district, by grade level, by schools, by class, and by individual students.

Double-click the graph on any page to drill down into the report.



Filter Selection

Select filters by district, school, class, grade level, language, week, and application to more quickly drill down to the specific data set needed.

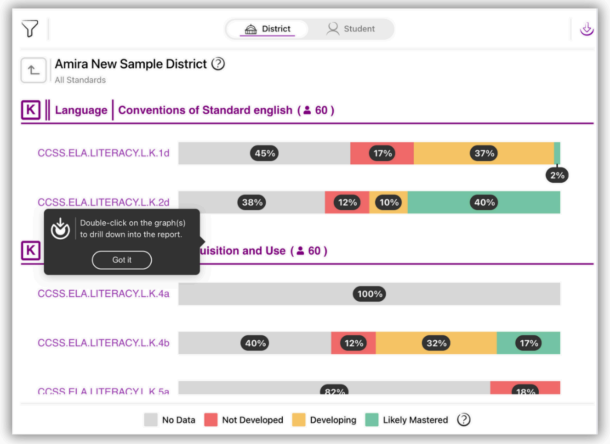
Adjust metrics to view different cut lines or subscore types.

How To: Track Standards Mastery

The **Standards Mastery Report** offers administrators a detailed view of student proficiency across state reading standards at the district, school, class, and individual student levels by grade. Using a criterion-referenced approach, this report helps educators evaluate reading mastery, identify trends, and pinpoint areas requiring additional support. ***Updates over the weekend.***

View a **step-by-step walkthrough**.

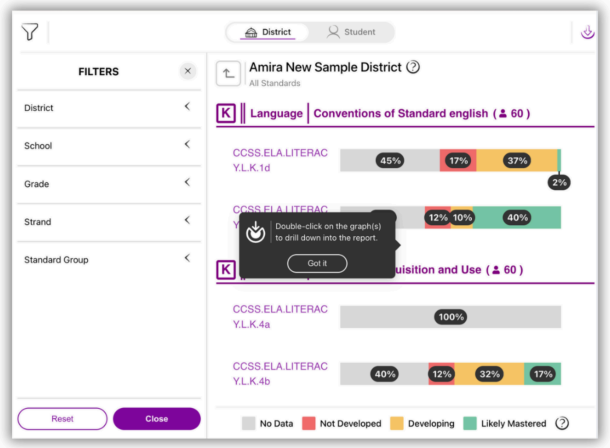




View Selection

View standards mastery across the district and by individual student.

Double-click any bar to drill down into mastery data by school and grade level for that specific standard.

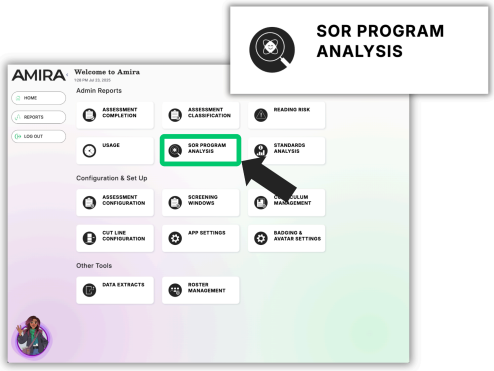


Filter Selection

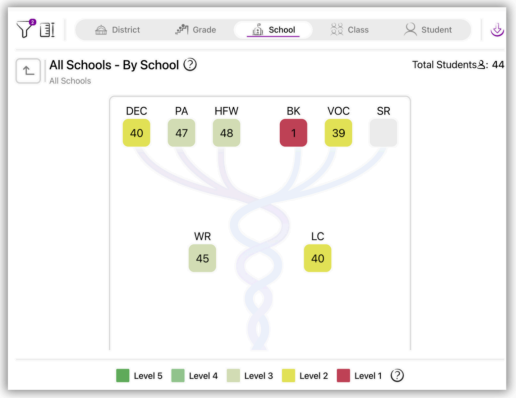
Select filters by district, school, class, grade level, strand, and standard group to more quickly drill down to the specific data set needed.

How To: View Reading Proficiency

The **Science of Reading (SoR) Program Analysis Report** provides administrators with a visualization of reading proficiency across the district, aligned with Scarborough's Reading Rope literacy framework. The report weaves six key dimensions of reading ability - phonological awareness, decoding, high frequency words, vocabulary, background knowledge, and structures and reasoning - to generate word recognition and comprehension scores, which together form an overall mastery score. The report helps educators identify strengths and areas for improvement in student reading proficiency to guide instruction. ***Updates over the weekend.***

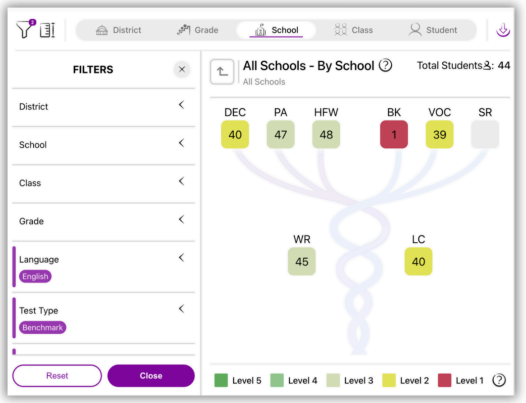


View a [step-by-step walkthrough](#).



View Selection

View mastery scores for Science of Reading strands across the district, by grade level, by schools, by class, and by individual students.



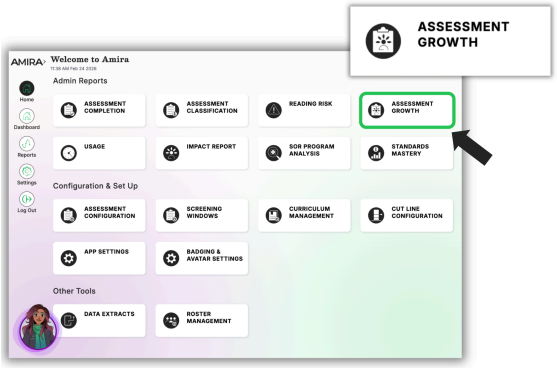
Filter Selection

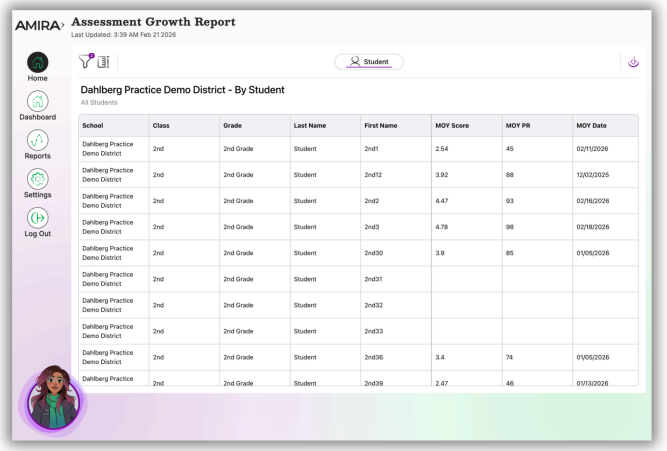
Select filters by district, school, class, grade level, language, test type, and testing window to more quickly drill down to the specific data set needed.

How To: View Assessment Growth

The **Assessment Growth Report** allows administrators to view growth between assessments by presenting ARM Scores, Percentile Ranking, Tier, and Estimated Mastery for every student in each assessment period. This report also offers "suspicious audio" alerts to aid administrators in flagging possible reassessment needs. ***Updates over the weekend.***

View a **step-by-step walkthrough**.



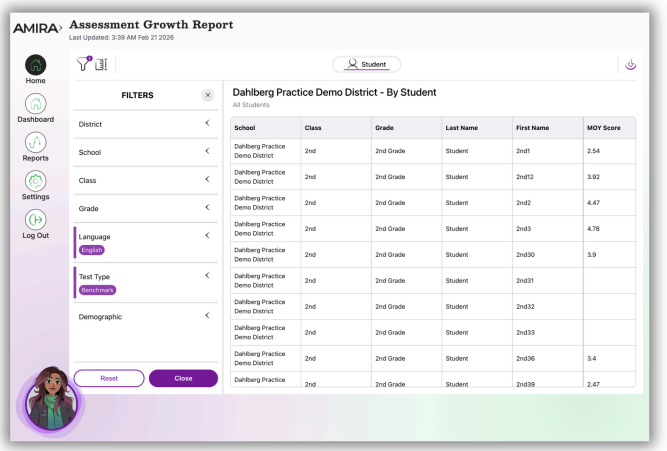


View Results

View assessment results for every student in your school or district. Scroll to see BOY, MOY, and EOY ARM Scores, Percentile Ranking, Tier, and Estimated Mastery.

View "Suspicious audio" alerts which indicate a possible audio issue that may have impacted scoring.

Download the report to a csv file.



Filter Selection

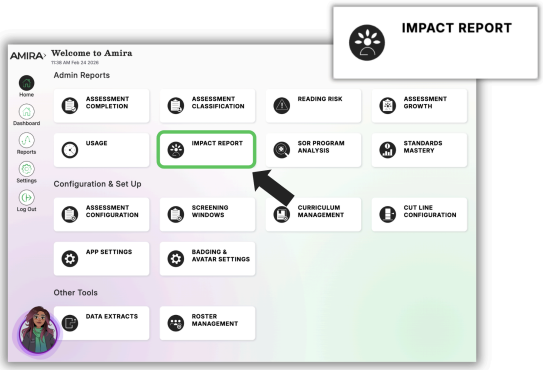
Select filters by school, class, grade level, language, test type, and demographic to drill down to the specific data set needed.

Adjust metrics to view different cut lines, subscore types, or to view different assessment windows.

How To: View Amira's Impact

The **Impact Report** graph compares reading growth (measured in weeks of ARM score improvement) between students who meet Amira's recommended usage targets and those who don't, showing whether higher engagement with Amira leads to faster reading development. Dotted lines project future growth if students continue on their current usage trajectory. ***Updates over the weekend.***

View a [step-by-step walkthrough](#).





District/School Impact Graphs

View Amira's impact across the district/school, comparing average reading growth for students exceeding the research-recommended usage target versus those not yet at usage target.



Grade Level Impact Graphs

View Amira's impact by grade level. NOTE: The graph compares groups by usage targets as long as the n-size in both usage groups is large enough to draw a statistically significant conclusion. For smaller sample sizes, rather than a comparison between the two usage categories in the district, the graph will automatically show the overall growth demonstrated by the students in that school or grade level across the district compared to the expected growth nationwide.