

Launch Checklist

Use this checklist to launch Amira ISIP Assess in your classroom.

✓	TASK TO COMPLETE (✓ AS YOU GO)	RESOURCES
☐	Complete the Amira ISIP Assess training. Attend a live webinar or complete the self-paced Amira Academy course.	Amira Academy
☐	Introduce Amira to students & families. Use the decks & videos to introduce students to Amira. Send home the introduction letter and notify families of the assessment schedule.	Introducing Amira Family Letter
☐	Configure & assign the assessment. Adjust student settings before the window opens and assign the assessment (or verify the start date if your district sets the windows).	How to: Assessment Settings How to: Assign an Assessment
☐	Track assessment completion & review the results. Monitor assessment completion via the ISIP Assess Status widget and review student results.	How to: View Assessment Completion

Launch Checklist

Use this checklist to launch Amira Tutor and/or Instruct in your classroom.

✓	TASK TO COMPLETE (✓ AS YOU GO)	RESOURCES
☐	Complete your Amira training. Attend a live webinar or complete the self-paced Amira Academy course for Amira Tutor and/or Instruct.	Amira Academy
☐	Configure Tutor settings If your district uses Amira Tutor or Tutora, adjust students' practice settings to ensure they are correctly configured.	How to: Tutor Settings
☐	Schedule usage and set goals. Determine how Amira fits into your daily schedule and set weekly goals. Display trackers and posters to motivate students.	Scheduling Tips Classroom Resources
☐	Introduce Amira to students & families. Use the decks & videos to introduce students to Amira, send home family letters, and provide practice opportunities (prior to assessment) if using Tutor.	Introducing Amira Family Letter
☐	Monitor usage & celebrate growth. Use reports and trackers to encourage practice and recognize progress. If using the Instruct Core Coherence + AI Lesson Planner Pathway (district-enabled), check weekly assignments in the AI Lesson Planner.	How to: Track Usage Celebration Resources How to: AI Lesson Planner